



WELCOME!

Thank you for contacting our office about becoming a new patient. Please complete the steps below to proceed with your registration.

1. Please send our office copies or photos (front and back) of your **medical insurance card(s)** and **government-issued ID** so we can verify your eligibility.
2. Fill out your ***Patient Registration Forms*** and send all completed forms back to our office via email (office@sbpmg.net) or in-person (must complete before appointment).
3. Create a ***Patient Portal account*** (visit www.sbpmg.com or click [here](#)). This will serve as your profile and platform where all of your appointments are scheduled.
 - a. Please **notify** our office once your *Patient Portal account* has been created so we can enable your self-scheduling access.

Prior to your initial encounter, we encourage you to prepare by having the names of your medications and any other useful information such as medical records with you.

Should you have any difficulty with any of the steps listed above, you are always welcome to call our office at (619) 591-9001 during regular business hours.

We look forward to meeting you!

Sincerely,

South Bay Primary Medical Group

769 Medical Center Court, Suite 303

Chula Vista, CA 91911

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